



# BAPTIST CHURCH OF MIZORAM

R.No. S.R.1 of 1980-81

(Registered under the Societies Act XXI of 1860)

Serkawn, Lunglei District, Mizoram, India -796 691.

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Rev. F.Ramdinmawia  
General Secretary

*Motto: Gospel For All*

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No. BCM/Assembly/Min/2016/81/647

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## CIRCULAR

### THAWKTUTE HNENA HRIATTIRNA

Baptist Church of Mizoram Assembly 2019 chuan 11<sup>th</sup> Pay Commission 2018 report a pawm ta a. Dt. 1.4.2019 atanga hman tan tura rel anih angin April 2019 atangin hlawh thar hman tur a ni a, thawktute hnenah a hnuai mi ang hian hriattirna siam a ni e.

#### **THAWKTU ZAWNG ZAWNGTE TANA HRIATTURTE:**

1. Thawktu zawng zawng (Substantive, Temporary & Contract) ten thutiam (Undertaking) Form 2 hmangin siam tur a ni.
2. Family Declaration la siam lo zawng zawngte chuan Form siam sa (FORM B) hmangin siam vek tur a ni a. Tihdanglam duhte pawhin siam that theih a ni ang.

#### **THAWKTU NGHET (Substantive & Temporary) TE TANA HRIATTURTE:**

1. Children Allowance (CA) leh Non Employment Allowance (NEA) dil theih dan ruahman thar a ni a, dil duh chuan General Secretary hnenah thawhna hotu kalflangin plain paper-a dilna siamin thil tel turte thil telin thehluh tur a ni. (A dil thei leh dil dan attached a ni)
2. Thawktu Promotion / Pay Upgradation hnuh chuan Promotion / Upgradation an hmuh hnuah option Form 3 hmangin siam tur a ni.

**Enclosed: Form 2, Form B, Form 3, Children leh NEA hmuh theih dan**

I rawngbawlpui,

**F.Ramdinmawia**

Copy for information and necessary action to:

1. AGS Mission - Mission Department hnuai thawktute zawng zawng lo hriattir turin.
2. AGS Service - Service Department hnuai thawktute lo hriattir turin.
3. Executive Secretary Aizawl / Lawngtlai - an hnuai thawktute lo hriattir turin.
4. All Head of Departments / Institution – an hnuai thawktute lo hriattir turin.
5. Co-ordinator Pastoral / Mission – an hnuai thawktute lo hriattir turin.
6. Office Superintendent
7. Guard file

**FORM 2**  
**UNDERTAKING**

Kei, (Hming)\_\_\_\_\_ (Designation) \_\_\_\_\_ hian vawiin  
Dt.\_\_\_\_\_hian Pay Revision avanga ka hlawh fix that anihin tihsual palh thila ka lak tur aia  
tam ka lo la anih chuan ka hlawh atangin emaw kawng dang remchang hmasa atangin ka rul leh ang  
tih ka intiam e.

Signature\_\_\_\_\_

Hming pum \_\_\_\_\_

Designation \_\_\_\_\_

Countersigned.

Signature of Head of Dept.

**FORM 3**

**OPTION**

Kei,(Hming)\_\_\_\_\_ (Designation) \_\_\_\_\_ hian vawiin  
Dt.\_\_\_\_\_hian ka PROMOTION PAY/UPGRADATION PAY fix nan ka hlawh lak mekah  
Increment ka hmuhniah ka **promotion/upgradation** pay fix hi ka thlang zawk e.

Signature \_\_\_\_\_

Hming pum \_\_\_\_\_

Designation \_\_\_\_\_

Countersigned.

Signature of Head of Dept.

**FORM B**

**CHHUNGKAW HMING REPORT NA**

Kei \_\_\_\_\_ (hming) \_\_\_\_\_ (hnathawh)

hian ka chungkua (family) member dik takte a hnuaia tarlan ang hian ka report e.

Sl. No	Hming	Pianni, thla & kum	Inlaichinna	Remarks
1				
2				
3				
4				
5				
6				
7				
8				
9				

Date \_\_\_\_\_

Signature \_\_\_\_\_

Place \_\_\_\_\_

Hming pum \_\_\_\_\_

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A chung a mi khi a dik tih ka hria a, ka pawm (approved) e.

Date \_\_\_\_\_

Signature \_\_\_\_\_

Place \_\_\_\_\_

Hming pum \_\_\_\_\_

(Head of Dept. with Seal)

**CHILDREN ALLOWANCE LEH NON-EMPLOYMENT ALLOWANCE HMUH LEH PEK  
THEIH DAN**

**Children Allowances(CA):** Assembly chuan kohhran mipui kan lo pun zel theih nan Fa nei tam tura inzirtirna hial a kalpui ta a. Kohhrana thawktute pawh an theih chin chinah a tam thei ang ber fa nei tura beisei an ni a. Chuvangin, kohhrana thawktu zawng zawng (Regular Employees) tan fate enkawl na siam a ni a. Hei hi Children Allowances tih a ni.

a) Kum 14 chin hnuai lam fa pakhat zelah thla tin ` 200/- pek theih a ni ang. Kum 14 a tlin hunah a tawp ang, kum 14 an tlin thla thleng an hmu ang.

b) Ni 1.4.2019 atangin pek theih a ni ang. Family Declaration siamin fate Birth Certificate nen General Secretary hnenah Children Allowances dilna theh luh tur a ni. General Secretary-in phalna a pek thla atang chauhvinn Children Allowances hi pek theih a ni ang. Children Allowance pekna Order hi a hlawmin emaw a malin emaw siam theih a ni ang a. Dilna leh order copy chu Service Book Volume II-ah dah tur a ni.

c) Kohhranah Nupaa thawk dun chuan pahniha hmuh kawp theih a ni lo vang. Heta fate tih hian fahrin leh falak (legally adopted child) te chauh sawina a ni.

d) Children Allowances pek avanga sum sen belh tur hi chhut theih a nih loh avangin a rate hi Finance Committee-in vawi khat a ennawn thei ang a, tihpun emaw tihhniam emaw a tul chuan Assembly 2020- ah pawmpui turin rawtna a siam thei ang. Siam that anih chuan Rate thar chu ni 1.4.2020 atangin hman a ni ang.

**Non Employment Allowances (NEA):** Pastor/Minister te nupui tan sawrkar hna leh full time hna dang thawh phal a ni ta lova. Pastor/Minister nupui te chuan pasal-te rawngbawl na avangin eizawna dang hun pumin an thawh a remlo a ni. Missionary kawppui (nupui/pasal) te pawh tul bik thilah chauh lo chuan a tuemaw zawk zawk chu hnanghet thawk lo tura ngaih an ni a. Chhungkua enkawl pawimawhna leh rawngbawl na kawngah sawt zawka an thawh theih nan BCM Pastor/Minister te leh Missionary-te chu Non Employment Allowance pek an ni. A bik taka phalna pek avanga an kawppui (nupui/pasal) hnathawh nei te chuan Non Employment Allowances hi an hmu thei lovang. Nupui nei lo (tlangval), Pasal nei lo (nula) te leh nupui/pasal then te chuan an hmu thei lovang. Non Employment Allowance hi a lam tawiin NEA tih a ni ang. Pastor/Minister tih hian BCM Pastor atana lak leh nemnggeh te chauh a huap ang a, Missionary tih hian Regular Employee (Substantive & Temporary) te chauh a huap ang. Probation period chhungin NEA hi an hmu thei lovang a, Probationary Pastor te pawhin an hmu thei lo vang. NEA hmu turin General Secretary hnenah dilna thehluh tur a ni. General Secretary-in phalna a pek thla atangin NEA hi pek theih a ni ang. Dilna leh phalna order copy chu Service Book Volume-II ah dah tel tur a ni. NEA pek zat tur hi `500/-pm a ni ang.